Dear Parent,

Thank you for your interest in the Milestones Programs for Children. Enclosed are registration materials, a copy of our "Policies and Procedures" statement, and written information about our programs. After you have had a chance to review this information, call me so that we can set up a tour. This will be the best way for you to learn more about our programs and to meet our teaching staff.

After your tour, please complete the application form and return it along with the $45.00 processing fee to the Milestones main office. Upon receipt of the application form and the processing fee, your child's name will be added to our waiting list. At the time your child is able to begin attending Milestones, you will be asked to complete additional general information forms (regarding your child's individual routines, behaviors, and special interests) as well as Health and Immunization forms.

We will contact you regarding possible starting dates for your child. Openings usually become available at the beginning of our summer session (which runs from mid-June through August) and at the start of our school year session (which runs September through May). Occasionally we have openings at other times during the year. If you are interested in having your child attend our program, it is important to sign up early.

If you have any questions about our program or would like to schedule a day to visit, please contact me. I can be reached at 414 964-5545 or by e-mail at jconway@milestonesprograms.org.

I look forward to meeting you and your child!

Sincerely,

Jackie Larus Conway
Early Childhood Director